

## **REPORT TO ABERDEENSHIRE INTEGRATION JOINT BOARD 6 DECEMBER 2023**

### **ABERDEENSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP (HSCP) REVIEW OF THE ORGANISATIONAL GOVERNANCE FRAMEWORK**

#### **1 Recommendation**

**It is recommended that the Integration Joint Board (IJB):**

- 1.1 Approve the revised Aberdeenshire Health & Social Care Partnership (HSCP) Organisational Governance Framework.

#### **2 Directions**

- 2.1 No direction requires to be issued to Aberdeenshire Council or NHS Grampian as a result of this report.

#### **3 Risk**

- 3.1 IJB Risk 6 - Service/business alignment with current and future needs - Strategic review and update of current governance arrangements will provide assurance and ensure effectiveness of IJB governance arrangements and delivery of intended outcomes.

#### **4 Background**

- 4.1 The Aberdeenshire HSCP Organisational Governance Framework captures the organisational governance structures through which the IJB is supported and provided with assurance to allow it to meet its duties and responsibilities. Subject to minor clarifications, the first framework was approved by the IJB at its meeting in March 2022.
- 4.2 The aim of the Organisational Governance Framework is to ensure clarity and transparency as to the organisational management structures and decision-making process in place within the HSCP that support and provide assurance to the IJB in relation to the governance and management of services, risk and performance.
- 4.3 In accordance with the requirement for annual review, the Organisational Governance Framework has been updated to reflect key changes or updates to organisational structures in the last year.

#### **5 Summary**

- 5.1 The Framework - attached as per Appendix 1 – sets out the core strands of governance under the oversight of the IJB in line with its Integration Scheme, and how these are fulfilled through the arrangements in place within the HSCP organisational meetings' structure.



5.2 The revised framework takes cognisance of the various reviews and improvement work which has been carried out to date. This includes revised Terms of Reference for the following groups:

- Partnership Risk Group (PRG)
- Resilience Group
- Aberdeenshire Infection Prevention Control (IPC) Operational Group
- Mental Health and Learning Disability Adverse Event Review Group
- Professional & Clinical Oversight Group for Care Homes & Very Sheltered Housing
- Clinical & Professional Oversight Group for Care at Home & Community Health
- Primary Care Oversight & Delivery Group
- Mental Health /Learning Disability Governance
- Clinical and Adult Social Work Governance (CASWG) Group
- CASWG Committee
- Risk and Assurance Group
- Collaboration and Leadership Forum (CALF)
- Joint Staff Forum
- Social Care Sustainability Programme Board
- Primary Care Improvement Plan (PCIP) Programme Board
- Workforce and Training Group
- Staff Health and Wellbeing Group
- Commissioning and Procurement Group

5.3 The Framework is itself a 'high level' overview of arrangements but is supported by a separate annex document of organograms (Appendix 2) which are updated on a more frequent basis as changes or developments occur.

5.4 In response to previous Internal Audit recommendation, additional information has been incorporated on each 'partnership' that the AHSCP is actively involved with in order to ensure clarity as to the intended outcomes and delivery of objectives. Again this will be maintained as an annex document to ensure relevant updates are made as required, with oversight held by the AHSCP Risk and Assurance Group reporting to the Aberdeenshire IJB Audit Committee.

5.5 Work will continue to ensure a consistency of approach to the establishment of new groups and that all Terms of Reference describe the clear aims, tasks, and lines of reporting and accountability for each group, and that these are reviewed on a regular basis.

## **6 Equalities, Staffing and Financial Implications**

6.1 The Chief Officer, along with the Chief Finance Officer and the Legal Monitoring Officer within Business Services of the Council have been consulted in the preparation of this report and had no comments to make.



- 6.2 Stage one of the Integrated Impact Assessment process identified that a full impact assessment was not required as the Aberdeenshire HSCP Organisational Governance Framework captures the organisational governance structures through which the IJB is supported and provided with assurance, to allow it to meet its duties and responsibilities therefore there are no differential impacts on people with protected characteristics or facing socio economic disadvantage.
- 6.3 In relation to staffing implications it is a core requirement for management to operate within this governance framework at this level. There are no financial implications arising as a result of this report.

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**Chief Officer**  
**Aberdeenshire Health and Social Care Partnership**

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Date: 2<sup>nd</sup> November 2023

## **Appendices**

**Appendix 1** – Aberdeenshire Health and Social Care Partnership Organisational Governance Framework – Draft Version 2 (002), November 2023

**Appendix 2** – AHSCP Organogram, Version 4, November 2023